

Callander Sportsplex Rental Application

Rental Application

Rates of Usage:

Reservation fee is due at time of scheduling. This will hold the field(s) for that date. Once your request is received, Park Staff will call to arrange details and complete invoice.

Weekday Rental Fee : \$30.00 / per diamond / per day

Weekend Rental Fee: \$90.00 / per diamond / per day

Lining Fee: \$25.00 / per diamond / per day (Weekday or Weekend)

Use of Lights: \$45.00 / per diamond / per hour (Weekday or Weekend)

Concessions Stand Services: \$125.00 (Weekend ONLY - fee only if under 6 teams)

**Number of Diamonds to be rented
(Required):** _____

**Number of teams to participate
(Required):** _____

**Starting Time access to diamonds is required
(Required):** _____

Fields can be accessed as early as 7:00 AM

**Approx. time event will conclude
(Required):** _____

Sportsplex closes at 11:00 PM.

Will diamond(s) need lined? (Required):
(Select only one option)

Yes

No

Will lights be needed? (Required):
(Select only one option)

Yes

No

Will concession stand services be requested? (Required):

(Select only one option)

There is a \$125.00 fee for concessions for tournaments under 6 teams. If over 6 teams, this fee is waived.

Yes - If yes, City of Nappanee will be responsible for all personnel and concessions. All revenue will be retained by the City of Nappanee.

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- No - If no and supplying own food services, all Local, County and State Health Department guidelines and requirements must be met. Proof of license must be received one (1) week prior to rental. Nappanee Parks & Recreation will not be responsible for any food or sales from private concessions.

All fields will be dragged before rental. Drags and rakes will be provided during use. Liner equipment can be provided upon request for weekend rentals only prior to start of rental. All arrangements for opening and closing the Sportsplex and lighting will need to be made two business (2) day prior to event by contacting the Park Department at 574-773-2112.

Cancellations:

*Weather based decisions will be at the discretion of Nappanee Parks and Recreation staff.

1. If cancelled by Park Staff, full rental fee will be refunded.
2. Renter cancellations prior to two (2) weeks of rental will be refunded full rental fee.
3. Cancellations made by renter less than two (2) weeks of rental will receive a 50% refund of rental fee due to diamond preparation and loss of date availability.

Renters Responsibilities

- a. A responsible adult must be present at the Sportsplex at all times during the rental period.
- b. Renters may be allowed access based on application request.
- c. Renters will be responsible for stating arrival and departure times as part of the rental application. All rentals must be finished and cleaned up at 11:00 PM when the park closes per City Ordinance.
- d. Alcoholic beverages are strictly prohibited.
- e. Renters will be responsible for any and all damages at the replacement cost (material and labor) as determined by the Nappanee Parks and Recreation Department through the inspection process. This includes but is not limited to any damage to fields, grounds or buildings.
- f. Clean up includes but is not limited to the following:
 1. All trash must be placed in trashcans ~ Please check fields, dug outs, grounds, restrooms and parking lot.
 2. Restrooms must be checked. Any trash or debris must be picked up.
- g. No signs or banners are to be attached to any fence.

I understand that I am responsible for any damage resulting from my use of the Sportsplex, City of Nappanee property, concession stands, restrooms, diamonds or grounds and that all City of Nappanee Park rules and regulations shall be observed. A certificate of liability naming the City of Nappanee as additional insured is required.

Please check to confirm (Required): I have read and understand the above information for my rental of the Callander Sportsplex

Signature (Required): _____